



Activity Code

2010-2011

School District of St. Croix Falls
740 Maple Drive
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St. Croix Falls WI 54024
(715) 483-2507

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Middle School Principal:	Kathleen Willow	x1202
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School District of St. Croix Falls Activity Code for Participants and Parents

MISSION/PHILOSOPHY

The School District of St. Croix Falls believes that one of the primary purposes of education is to provide each student with the values and training necessary to lead a rewarding and happy life. The St. Croix Falls District is pleased to have you participate in its co-curricular program. As an integral part of the total school experience, the program is designed to help students become successful individuals and better citizens of our school, community, state, and nation. Additionally, the activities and sports programs allow each participant to make a personal commitment to healthy involvement in activities, which expand and enrich their academic program. These activities provide opportunities for the youth of this community to develop the proper ideals of sportsmanship, ethical conduct, and fair play. Participation in this school program is a privilege for which every student should be willing to meet the challenges deemed necessary to fulfill these ideals. It is with this in mind that the School District of St. Croix Falls Activity Code has been established. The intent of this co-curricular policy is to provide you and your parents or guardian with a reference to your responsibilities and the school's expectations for your participation in the St. Croix Falls co-curricular program. No code can be all-inclusive. A consequence will be given, whenever conduct or behavior is determined to be inappropriate.

OBJECTIVES

1. To provide the best possible instruction to learn the skills of competitive and lifetime activities.
2. To develop within the students the determination and dedication necessary to complete they're chosen goals.
3. To develop the self-discipline, self-confidence, and self-understanding necessary for a successful life.
4. To develop a willingness to place the good of the group before desires of the individual.
5. To teach that a consequence follows the violation of a rule.
6. To provide a "whole school" interest and activity that will develop school pride in all students.
7. To provide opportunities to exemplify and observe good sportsmanship.
8. To provide the opportunities for developing lasting friendships, both with teammates and opponents.
9. To provide a foundation for building good school moral and community involvement.

EXPECTATIONS OF PARTICIPANTS IN CO-CURRICULAR ACTIVITIES

The privilege of participating in co-curricular activities is extended to all students providing they are willing to assume certain responsibilities. The participant's greatest responsibility is to be a credit to him/herself, parents, school, and community. Remember, it is an honor and a privilege to participate and represent the school in various activities. For every privilege and right a participant has, he/she also has a corresponding duty or responsibility. The activity code of conduct will apply to all students at all times (twelve [12] months a year) once they have gone out for an activity.

Therefore, it is required that all participants:

1. Display high standards of social behavior.
2. Follow school rules as stated in the Middle/High School Student Handbooks.
3. Display outstanding sportsmanship.

4. Display proper respect for those in authority, including administrators, teachers, coaches, officials, and other school personnel.
5. Display a real spirit of cooperation.
6. Dress with special care when attending a contest away from home.
7. Use language, which is socially acceptable.
8. Refrain from physical or emotional harm to another person or property, and from violating criminal/civil statutes.
9. Refrain from the illegal use, possession, purchase, or solicitation of controlled substances.
10. Abide by any additional conduct requirements established by coach(es) and/or advisor(s).
11. It is required that team members use the mode of transportation provided by the school to reach the site of the contest or practice. Team members must also return to school via the same mode of transportation unless parents sign students out with the coach. Parents may also arrange transportation in advance via a signed note, presented to the principal or activities director for their child to ride home with an **adult** immediate family member.
12. A student who transfers from any school with a status of ineligibility for disciplinary reasons retains such status at his/her new school for the same period as decreed by the former school. (WIAA RULE)

EXPECTATIONS OF FANS AND SPECTATORS AT SCHOOL SPONSORED EVENTS

1. Remove all headwear and stand during the National Anthem.
2. Stand not only for our school song, but also for that of our opponents.
3. Cheer **FOR** your team rather than against their opponents.
4. Maintain self-control at all times while conducting yourself as responsible citizens.
5. Show **RESPECT** for opponents in every way possible.
6. Always be **POSITIVE** in support of their teams.
7. Recognize and acknowledge good performances made by **BOTH** teams.
8. **RESPECT** officials and accept their decision.
9. Be humble, not boastful, in victory and gracious, not bitter, in defeat.
10. Leave the site of an activity – including the parking lot – as soon as possible after the activity is completed.
11. Do not leave litter or garbage in your seat or bleacher area.

WHAT ATHLETIC/ACTIVITY PARTICIPANTS CAN EXPECT

As students progress through our system they should be aware of the expectations, the goals, and the responsibilities of the various levels of participation. All students will be given the opportunity to earn the highest level of participation possible. This level of participation will be influenced by each individual student's ability, work ethic, citizenship, academic success, compliance with rules and procedures, sportsmanship, and other factors and conditions specific to various venues.

Along with the expectations demanded of the participants, the school is committed to the development of the student by providing the facilities and instruction necessary to allow each student to reach his or her fullest potential. Students should seek and coaches/advisors should provide an understanding of each participant's role on any given team or squad. Generally speaking, practice and participation plays a major role in determining status on a team. Although not as visible as team contest time, it is nonetheless a prime consideration. Communication is also the key ingredient in a meaningful experience. This communication should strive to classify the roles and expectations of all participants.

At each level of participation in the middle and secondary school system there are goals, and

therefore, different expectations of participation. The following is an outline of these expectations:

Middle School

Middle School participants differ from older students as their rates of physical, mental, and emotional developments differ widely among students of the same age group. Students at these ages also have the ability to progress and improve rapidly given adequate resources. Programs at these grade levels should recognize the special needs and capabilities of these students. Equal resources should be devoted to all participants at these grade levels regardless of skill level. Facilities access, equipment, and quality coaching should be equal regardless of skill level. Competitive contests should be made available to students at their skill level. Students who have the ability to compete at the highest levels of their age group should be given the opportunity to do so. All participants who improve should have the ability to move up and compete at a higher skill level. Students should leave the middle school program with a firm grasp of fundamentals of the activities they choose. Coaching at this level should focus on the teaching and retention of fundamentals and positive reinforcement in teaching those fundamentals. Although competition at this age level can foster increased interest, it is just as important that these participants receive enough practice time in order to learn fundamentals.

Freshman (9th grade)

There should be a “no cut” policy at these levels. Coaches at this level can start to place more intensive demands on the student in practice and in the off-season. Physical conditioning and weight training should begin to become a natural part of athletic training and practice. More strident constructive criticism should begin to become part of the experience. The district should make resources available in the off-season to those motivated who wishes to train in the off-season.

JV/Varsity Reserve/C Squad (9th-11th grades)

JV/Varsity Reserve teams focus primarily on preparing for varsity competition later in their high school careers. The values of sportsmanship, commitment, and work ethic, etc. are all emphasized, and team success and preparation for advancement to the varsity are of increasing consideration. The more highly skilled participants are definitely going to see the majority of the contest time at this level. A higher level of personal commitment than in younger program levels is certainly expected.

Varsity

The Varsity level is the most highly visible level of secondary school programs. Emphasis on sportsmanship, commitment, team play, academic success, and strict adherence to rules and procedure is at the highest level. Team success and accomplishment are clearly emphasized. The participants in contests are going to be those who show the highest skill levels and the highest degree of commitment. It is hoped that situations will allow participation in contests by as many members of the team as possible, but team success and accomplishment will be a priority. It is hoped that by this level participants are clearly aware of their roles on the team. Participants’ roles may range from that of valuable practice participant to that of one who participates in all of the contests. There is a joint responsibility that both the participants and the coaches have in clearly understanding and communicating the roles that all participants have on the team. Each participant shall be respected for his/her commitment to the team. Coaches may cut athletes at this level.

The District should at all grade levels provide off-season resources to those who wish to train in the off-season including, but not limited to, regular access to facilities.

These guidelines are not always exact or “set in stone,” but they will give some indication of expectations. Younger students who participate in a higher level are expected to comply with the expectations of the higher level.

It is desired that our activities program should mold and enhance the values, skills, and self-esteem of the participants. It should be noted, however, that not all students have the skills, attitudes, and values to be successful in all activities. Many of the attributes needed for successful participation are established long before the secondary school level.

School activities are primarily about accomplishment, discipline, commitment, learning from success and failure, role-playing, respect, and personal satisfaction. There is no question that the quality of experience is achieved when students give their best and experience the positive lessons of the activities they choose.

EQUIPMENT/LOCKERS

It is the participant's responsibility to care for the equipment purchased by the school. The participant responsible for the equipment/material shall pay for any equipment/materials lost or damaged due to the careless use or negligence of the participant. A participant may not participate in any event while he/she has an unpaid fine from another activity.

Broken basketball rims and backboards MAY be the responsibility of those who break them.

A student's athletic locker is the property of the St. Croix Falls Schools. This locker must be used, for the purposes intended; a storage area for athletic apparel, clothes, and personal effects during practice and games. If school officials have a reasonable suspicion that the locker has stolen property, illegal or dangerous materials or substances in it, school officials may then search the locker, with or without the student's knowledge or consent. Two staff members will conduct the search.

Locker rooms are for student-athletes only after school hours. Others will be reported to the office and appropriate disciplinary action will result. Middle School locker room lockers are required to have a school purchased padlock in place. You will not be assigned a locker until you have that padlock. Locks must be on that locker at all times. If at anytime the lock is missing from the locker, the students' belongings will be removed from the locker and the student will be assessed a \$6 padlock replacement fee, which must be paid before a locker will be reassigned.

Upon termination of sports participation, the student is required to turn in equipment and clear out of his/her locker within THREE (3) days. The school is not responsible for personal items left in unattended lockers after the THREE (3) days and such items will be discarded.

ACTIVITIES CODE PROCEDURE

The activities are grouped into two (2) categories and are governed by codes as described below. Students involved in athletic competition will serve their suspension as a member of Group A.

GROUP A

Basketball

Baseball

Cheerleading

Cross Country

Gymnastics

Skiing

Softball

Track

Dance	Volleyball
Equestrian	Wrestling
Football	Golf
Girls' Hockey	

(All require physical cards, fee, insurance information, activity code, and permission to treat medical forms.)

CODE

*WIAA (Wisconsin Interscholastic Athletic Association) Athletic Code/MSHSL (Minnesota State High School League Code)

*School District of St. Croix Falls Co-Curricular Activities Code

*Lakeland Conference By-Laws

*In addition to this general code, all participants are to abide by the respective individual regulations required by their coach/advisor.

GROUP B

Student Council	Yearbook
Forensics	S Club
DECA	Clowns
SOS	Pride Committee
HS Band	HS Choir
Chamber Choir	
Homecoming Court	Prom Court
Badger Boys	Badger Girls
Marching Band	Class Officer
National Honor Society	Color Guard
Pep Band	Destination Imagination
Drama	FFA
Quiz Bowl	NHS
FCCLA	

(All require activity code, activity fee per advisor, and permission to treat medical forms.)

CODE

*School District of St. Croix Falls Co-Curricular Activities Code

*In addition to this general code, all participants are to abide by the respective individual regulations required by their coach/advisor.

All activities that are considered an extension of the classroom rather than an activity will not be governed by this code of conduct. Examples of activities that are an extension of the classroom would be concerts performed by the full band and choirs, field trips, etc. The principal and activities director will determine whether an activity is an extension of the classroom or an activity.

ELIGIBILITY

GROUP A

- A. A high school student must be under the age of 19 before August 1 of each school year.
- B. A middle school student must be under the age of 15 before August 1 of each school year.

- C. A student is eligible for interscholastic competition only at the school in the district in which the parents or guardian are legal (physical) residents and are in regular attendance, unless other arrangements have been made, and approved by local and state guidelines.
- D. A full-time student is a student where the member school is responsible for programming 100% of the student's school day.

A senior who has acquired all necessary credits toward graduation is not exempt from this rule.

- E. A student may not participate in a sport outside of school at the same time they are participating in that sport in school.
- F. A student who is enrolled in some courses in a university/college or technical college or some similar institution:
 - a. Must be in physical attendance (in his/her school) at least one course each day.
 - b. Must receive high school credit, which meets the academic standard, or have a notation made on his/her high school transcript that he/she successfully met the equivalent of the academic standard between the two schools involved.

Note: A student who has been assigned to a technical college by the school district is exempt from the provision requiring physical attendance at least one course each day, provided such a student continues being carried on the attendance rolls for purposes of state aids.

- G. WIAA Physical or Alternate Year Card is required for students participating in interscholastic athletics. In years when a physical exam is not required, a WIAA alternate year athletic permit card must be turned in.
- H. Activity Code signed by both student and parents which indicates an understanding of the activity code. This will be kept on file in the middle/high school office.
- I. Emergency Medical Card which, serves as consent to treat in case of emergency. Each participant must turn in this card in a timely manner. In case of injury, the school will try to honor the parent's request for their family doctor to be called. However, the school reserves the right to seek any qualified person in cases of emergency.
- J. Activity Fee payable at the beginning of each sport, High School \$25, Middle School \$20. Family max is \$100 per year.

GROUP B

- A. Students in all groups will be governed by state association guidelines for regional and state competition.
- B. Activities Code signed by both student and parents, which indicates an understanding of the activity code. This will be kept on file in the middle/high school office.

ACADEMICS

GROUP A & B

A. Standards

1. If a student (grades 7-12) receives one (1) F grade in any class for a quarterly grade on their report card, the student will be considered ineligible to compete for the first/next 10% of the maximum number of contests that can be scheduled in the student's current or next (if another grading period doesn't come first) competitive activity (rounded up if a fraction). The student must practice during their ineligibility period. The period of ineligibility will start on the first day that final grades are available from the office. After serving the ineligibility period, the student regains eligibility by printing a current grade sheet and presenting it to the Activities Director to verify that he/she is passing all classes. The coach will not reinstate this student until they get confirmation from the Activities Director.

2. A student must have grades in good standing to remain eligible for their current sport/activity. A coach has access and may check a student's grades at any time. If a coach finds that a student is not passing, they may deem the student ineligible until the student is passing all of their classes.

3. If a student fails two classes, the student will be ineligible for 50% of the entire season, including first round of regionals. The student must be passing all the current grading period classes after sitting out this period or they will be ineligible for the remainder of the season. The student will be responsible for printing a grade sheet and presenting it to the Activities Director to verify that he/she is passing all classes. The coach will not reinstate this student until they get confirmation from the Activities Director.

4. Three or more failures result in ineligibility for the season.

5. A student who is enrolled in any state-approved EEN program and who receives no usual grades for such courses may be eligible if he/she is making satisfactory progress in his/her total school program as indicated by his/her IEP.

B. Guidelines

1. Eligibility for all summer and fall activities shall depend on grades earned in the previous spring marking period.

2. Students who are under academic suspension are required to practice/rehearse with the team/group as scheduled. Students must also finish the season in good standing through the season's end in order to complete any suspension.

3. The period of ineligibility will begin the day after the grades are available from the office.

4. Students are responsible for any schoolwork missed due to co-curricular activities. They are expected to contact the instructor prior to the absence.

5. Grades of incomplete become F's if not made up in 10 school days.

6. If the academic ineligibility period is not completed prior to the end of the sport/activity/season or the participant does not finish the season in good standing, the penalty will carry over into the next sport/activity/season.

7. A student regains eligibility immediately if incompletes are made up within 10 school days after a grade-reporting period. A student may erase ineligibility status following the last grade-reporting period of the school year through summer school courses (including correspondence courses) at the same or some other school provided the school gives credit toward graduation requirements for such courses and counts them in rank-in-class standings.

8. Transfer students will have their last grades at their old school, be they quarter or semester, used in determining eligibility status.

ATTENDANCE

I. GROUPS A and B

- A. An unexcused absence or tardy of one or more class periods during the week makes a student ineligible for the next contest/competition/performance unless there are extenuating circumstances as determined by an administrator.
- B. A student must be present the entire school day to participate in practice or a scheduled contest on that day, unless approved by an administrator (i.e.; family emergencies, prearranged family trips, medical or dental appointments, field trips for school, a college visit, driver's license test, or any absence that is excused by the principal.)
- C. Unless there are extenuating circumstances, as determined by the principal, a student is also required to be in class at the start of the day after an athletic contest. If the student is not present then they cannot participate on that day. Students are not excused from school the day after a contest based on the lateness of a contest. Repeated failure to do so will be dealt with by the athlete's coach and activities director with referral to the principal for disciplinary action.
- D. Attendance is required at scheduled practice and games. Students/athletes should obtain advisor/coach approval prior to practice of an event if he/she must be absent.
- E. Frequent excused absences and tardiness may result in loss of practice/performance time.
- F. Students that are absent from school on a Friday may not participate in a weekend event – unless prior arrangements have been made with the principal.

SUSPENSIONS

Suspension from school (either in school or out of school) by the building principal will result in no practice or participation for the duration of the suspension. Participants in Group A and B will miss the next scheduled contest/event that they are to participate in.

FOR GROUP A ONLY – CHANGING SPORTS/ATHLETIC INJURIES

CHANGING SPORTS

- A. Athletes may participate in more than one sport at the same time in the same season if mutually agreed upon by the advisors/coaches involved.
- B. An athlete may not quit one sport and begin another during the same season except by agreement of both coaches/advisors involved and the school activity director.
- C. Individuals who voluntarily sever their team affiliation and/or quit during the season and later have a change of heart may be reinstated to team status at the coach's decision.
- D. Letter winners must meet sport requirements and **MUST** complete the season in good standing with the team/squad and coaching staff to qualify for a letter.

ATHLETIC INJURIES AND THEIR CARE

- A. All injuries must be reported to the supervising coach immediately. The coach will file the appropriate injury report within 48 hours. The injury reports should be turned in to the office immediately.
- B. In the case of any emergency, students will be sent to the nearest hospital, unless parents have indicated a specific hospital for treatment.
- C. The activities office should be informed by parents/guardians prior to participation, of an athlete who has any special medical problems.

D. If an injury has been discovered after the athlete has returned home from a practice or competition, the coach/advisor should be notified as soon as possible.

CLARIFICATION OF DISPUTES

The St. Croix Falls Activities Department believes it has the duty to provide open communication with the constituents of the School district. It also feels that many problems, conflicts, and concerns can be resolved through a proper sequence of communication. Clarification of misunderstandings and/or disputes between participants, coaches/advisors, parents, or any other interested party shall first attempt to be resolved with the parties involved. Listed is a sequence of communications that need to be followed to help resolve issues that may arise.

STEP 1 Conference between participant and coach/advisor

STEP 2 Conference between parent and (possibly participant) and coach/advisor

STEP 3 Conference between participant and activities director (Coach/advisor may or may not be involved in the meeting)

STEP 4 Conference between parent and or participant and activities director (Coach may or may not be involved in the meeting)

STEP 5 Conference between parent and or participant with the principal and activities director

STEP 6 Conference between parent and or participant and superintendent of schools

STEP 7 Conference between parent and or participant and the St. Croix Falls School Board of Education

- Following any athletic contest, coaches will not discuss any complaint until twenty-four (24) hours has passed. This policy allows for all parties involved to gain a calmer and less emotional perspective.

It is the hope of the activities department that most conflicts and concerns can be corrected in Step 1. Teaching our athletes to be self-sufficient and to problem solve, are desired qualities in today's society.

CONDUCT RESULTING IN VIOLATIONS

GROUP A & B

- A. Use, possession, buying or selling drugs, alcohol, look-alike drugs and/or inhalants. (beer, wine, or non-alcoholic products such as NA, Sharps, O'Doul's, etc).
- B. Use, possession, buying or selling tobacco products.
- C. Misuse of over-the-counter or prescription medications.
- D. Knowingly enter a vehicle that is transporting alcoholic beverages and/or illicit substances unless he/she is under the direct supervision of his/her parents or legal guardians.
- E. Attendance at parties/events where drugs, illicit substances, and/or alcohol are being consumed/taken by minors is prohibited. (Attendance at family gatherings, sponsored by parents, where use of alcohol is occurring is not considered a violation. These exceptions include such logical events as family weddings, graduation parties, and similar occasions. **This does not, however, allow use of alcohol or drugs by any student under this Code.**)
- F. Violation of any of the Wisconsin Criminal Statutes in the following Wisconsin Criminal Statutes in the following chapters:
 - Chp. 125 Alcohol Beverages;
 - Chp. 161 Controlled Substances Act;
 - Chp. 939 Crimes-General Provisions;
 - Chp. 940 Crimes Against Health and Safety;

- Chp. 943 Crimes Against Property;
- Chp. 944 Sexual Morality;
- Chp. 945 Gambling;
- Chp. 946 Crimes Against Government;
- Chp. 947 Disorderly Conduct;
- Chp. 948 Crimes Against Animals.

They shall not violate Wisconsin Traffic Statutes

- 346.63 Operating Under Influence of Intoxicant/Other Drug;
- 346.63 (M.) Absolute Sobriety;
- 346.93 Minor Transport;
- 346.935 Open Intoxicants by Driver/Occupant.

Further they shall not be in violation of any municipal, county ordinance or laws of other jurisdictions in conformity with the previous listed statutes. It is not necessary for a student to have been issued a citation to be considered in violation.

- G. Willful and or persistent disrespectful behavior may result in loss of eligibility. This also includes school events, home or away.
- H. Violation of contest or game regulations established by the WIAA, which cause ejection from an athletic contest, may result in missing one (1) additional interscholastic contest. The activities director and principal will make the final decision.
- I. A student is ineligible to participate in practice or a contest while serving an in- or out-of-school suspension.
- J. Behavior or conduct unbecoming an activity participant.
- K. Flagrant violation of game rules.
- L. Engaging in any form of harassment. Harassment is defined as deliberate, repeated or unwanted verbal or physical contact, sexually explicit derogatory statement, or sexual discriminating remarks that are offensive or objectionable to the recipient or cause the recipient discomfort or humiliation.
- M. Hazing – defined as:
 1. To persecute or harass with meaningless, difficult, or humiliating tasks.
 2. To initiate, as into a college fraternity, by exacting humiliating performances from or playing rough practical jokes upon.

USE OF MYSPACE AND OTHER SOCIAL NETWORKS

Because participation in school activities is co curricular and voluntary, and is viewed as a privilege, the regulation of the conduct of student participants is broader than that permitted for students, generally and regulates student conduct year-round, both on-campus and off-campus. It is a code of conduct violation if the student posts a photograph on his/her MySpace.com, etc. profile showing him drinking a beer at a party, regardless of when or where the party took place.

USE OF ENERGY DRINKS

With regard to the wellness of our students, the use of energy drinks (see attachment) are prohibited on school grounds and while a student is involved in a school-sponsored activity. Any student found to be in possession of a high-energy drink will have that drink confiscated by school personnel.

PENALTY SECTION

HIGH SCHOOL activity participants - Code of conduct violations are accumulated over a student's eight- (8) semester high school 9-12 grade career, and have accumulative effects

MIDDLE SCHOOL activity participants - Code of conduct violations are accumulated over a student's four- (4) semester middle school 7-8 grade career.

The activities director and principal shall have primary responsibility for processing reported violations of the co-curricular code. Violations of the code can be submitted by the participant, a person witnessing a violation or having reliable information regarding a violation, parent/legal guardian, law enforcement officer, a school administrator, staff member, coach, or advisor. A participant will also be in violation of the code by admission of guilt. A written statement including date, place, and time shall be turned in to the activity director immediately upon knowledge of the violation. This statement must be signed.

GUIDELINES FOR CONDUCT VIOLATIONS ENFORCEMENT PROCEDURES

The School District of St. Croix Falls recognizes the enforcement of its Activity Code should follow procedures designed to minimize the chance of error and maximize the opportunity for interested persons to be heard. To that end, the procedures set forth hereafter provide to the parents, the students, and the district, a vehicle to assure fairness and, to the extent possible, accuracy in resolving questions under this code.

- A. A person witnessing a violation or having reliable information regarding a violation must present the kind, time and place of violation to the activities director/administrator in writing. It must be signed.
- B. The activities director/administrator shall inform the advisor/coach, the student, and the parent(s)/guardian(s) that a charge has been made.
- C. If the student does not plead guilty and the activities director/administrator and advisor/coach finds the student guilty of the charge based on the evidence, the student will be informed within one (1) working day of the decision, and a written notification will be mailed to the parent(s)/guardian(s).
- D. If the student or parent(s)/guardian(s) is not satisfied with the decision of the activities director/administrator and advisor/coach, he/she may appeal the decision to the St. Croix Falls Activity Board, as outlined in Due Process Procedures found on Page 13.

First Violation

Athletics (Group A)

Upon confirmation of the violation, the student shall lose eligibility for 20% (rounding up) of the entire season, including first round of regionals, including tournaments and contests, in which they are or will be involved. If the student chooses to reduce the consequence to 10% (rounding up) they may do so by completing five (5) hours of community service within ten (10) school days of confirmation of the violation. The community service must be approved in advance by the principal, coordinated and documented by the student, and upon completion confirmed by the activities director. Students must participate in practices and meetings as set up by the coach in order to serve their suspension. Students must also participate in a behavioral assessment of the situation. Students must finish the activity in good standing for the served suspension to count. The participant must miss one major event; scrimmages are not considered a major event. (WIAA)

In addition, if the violation involved alcohol, drugs, or inhalants and the student wants to maintain participant eligibility, the student must submit to an AODA (Alcohol and other Drug Abuse) screening by the coordinator of the St. Croix Falls Schools' Student Assistance Program. It is the student's responsibility to set up an appointment with the coordinator. The AODA screening will consist of one or more of the following:

1. One, one-on-one, session between the AODA coordinator and the student.
2. Contact with the student's parents/guardian.
3. One meeting with the participant, parents, and AODA coordinator

The above must be completed prior to the student resuming activity. In addition the student must adhere to any recommendations of the coordinator. The program recommendations may continue beyond the length of the suspension. Failure to follow the recommendations

will cause the student to become ineligible for competition/participation until such time as all recommendations have been successfully completed.

Other School Sponsored Activities (Group B)

Upon confirmation of the violation, the student shall lose eligibility for one (1) event. If the student wishes to reduce the consequence to zero (0), they may do so by completing five (5) hours of community service within ten (10) school days of confirmation of the violation. The community service must be approved in advance by the principal, coordinated and documented by the student, and upon completion confirmed by the activities director. Students must participate in practices and meetings as set up by the coach/advisor in order to serve their suspension. Students must also participate in a behavioral assessment of the situation. Students must finish the activity in good standing for the served suspension to count.

If the violation involved alcohol, drugs, or inhalants and the student wants to maintain participant eligibility, the student must submit to an AODA (Alcohol and other Drug Abuse) screening by the coordinator of the St. Croix Falls Schools' Student Assistance Program. It is the student's responsibility to set up an appointment with the coordinator. The AODA screening will consist of one or more of the following:

1. One, one-on-one, session between the AODA coordinator and the student.
2. Contact with the student's parents/guardian.
3. One meeting with the participant, parents, and AODA coordinator

The above must be completed prior to the student resuming activity. In addition the student must adhere to any recommendations of the coordinator. The program recommendations may continue beyond the length of the suspension. Failure to follow the recommendations will cause the student to become ineligible for competition/participation until such time as all recommendations have been successfully completed.

If the student is involved with both athletics and other school-sponsored activities, both tiers of consequences apply.

Second Violation Athletics (Group A)

Upon confirmation of the second violation the student will lose fifty percent (50%) of the entire season, including first round of regionals and loss of all awards for that season. The suspension will carry over into the next activity, if the full season suspension is not fulfilled. Athlete submits to a behavioral assessment. Students must finish the activity in good standing for the served suspension to count. The participant must miss two major events; scrimmages are not considered a major event.

In addition, if the violation involved alcohol, drugs, or inhalants and the student wants to maintain participant eligibility, the student must submit to an assessment process by a state certified alcohol and drug treatment provider at the student's expense. The program recommendations may continue beyond the length of the suspension. Failure to follow the recommendations will cause the student to become ineligible for competition until such time as all recommendations have been successfully completed.

In all cases of AODA screening and assessment, the St. Croix Falls Schools Administration and the Student Assistance Program Coordinator shall be authorized by the student to

receive information about the recommendations made by the treatment provider. The above shall additionally be authorized to monitor the student's participation in the treatment program and the student's observance of the treatment program recommendations.

Other School Sponsored Activities (Group B)

Upon confirmation of the second violation, the student shall lose eligibility for 6 events/activities, or a period of four (4) weeks, whichever is greater. This would include all fine arts and music related activities.

In addition, if the violation involved alcohol, drugs, or inhalants and the student wants to maintain participant eligibility, the student must submit to an assessment process by a state certified alcohol and drug treatment provider at the student's expense. The program recommendations may continue beyond the length of the suspension. Failure to follow the recommendations will cause the student to become ineligible for competition until such time as all recommendations have been successfully completed.

In all cases of AODA screening and assessment, the St. Croix Falls Schools Administration and the Student Assistance Program Coordinator shall be authorized by the student to receive information about the recommendations made by the treatment provider. The above shall additionally be authorized to monitor the student's participation in the treatment program and the student's observance of the treatment program recommendations.

If the student is involved with both athletics and other school-sponsored activities, both tiers of consequences apply.

Third Violation

Suspension from all co-curricular activities for one calendar year and a behavioral assessment.

In addition, if the violation involved alcohol, drugs, or inhalants, and the student wants to maintain participant eligibility, the student must again submit to an assessment process by a state certified alcohol and drug treatment provider at the student's expense. The program recommendations may continue beyond the length of the suspension. Failure to follow the recommendations will cause the student to become ineligible for competition until such time as all recommendations have been successfully completed.

In all cases of AODA screening and assessment, the St. Croix Falls Schools Administration and the Student Assistance Program Coordinator shall be authorized by the student to receive information about the recommendations made by the treatment provider.

The above shall additionally be authorized to monitor the student's participation in the treatment program and the student's observance of the treatment program recommendations.

If the student is involved with both athletics and other school-sponsored activities, both tiers of consequences apply.

Fourth Violation

Removed from co-curricular participation for the remainder of co-curricular career eligibility, with review from the SCFCCB (St. Croix Falls Co-Curricular Board).

If the student is involved with both athletics and other school-sponsored activities, both tiers of consequences apply.

Clarification and in addition to:

- a. Violators will not dress in uniform for scheduled contest/events.
- b. Violators are considered spectators while under suspension of their activity.
- c. Attendance requirements at scheduled events of their activity shall be at the discretion of the coach/advisor.
- d. (Sports only) In a situation where an athlete can play varsity or junior varsity, the athlete shall be ineligible for both levels until the requirement is satisfied.
- e. Every unexcused absence from practice will result in an additional contest suspension for each.
- f. Although violation accumulations do not carry over from grade eight to grade nine, suspensions not served do.

DENIAL DISQUALIFICATION

A student shall be disqualified from all co-curricular activities for an additional nine (9) weeks beyond the student's original period of ineligibility when the student denies violation of the rules, is allowed to participate, and then is subsequently found guilty of the violation.

DUE PROCESS PROCEDURE

Due process is a procedure that the courts of law recognize as a necessary part of any rules and regulations. Due process furthermore, and of primary importance, recognizes the rights of the individual since it outlines his/her recourse in the event he/she feels that a wrong decision has been made. The procedure steps hereafter are for a student and parents/guardians to follow in appealing decisions relating to eligibility. It should be understood that students and parents/ guardians will be expected to follow these steps in the event legal action be initiated at a later date.

A. Within five (5) days of the ruling of ineligibility resulting in suspension from activities has been made. The activities director will send a letter by registered mail to the student and parents/guardians outlining the suspension (specific details relating to the violation, date of violation, period of suspension, and any other pertinent information.) The student and parent/guardian may formally appeal the decision in writing to the activities director provided the appeal is received within five (5) school days from the first day such ineligibility shall take effect.

B. A meeting of the St. Croix Falls Activity Board (SCFAB) will be called within five (5) school days of the receipt of the appeal. At this meeting of the (SCFAB), the activities director will present the case to the (SCFAB). The (SCFAB), will take the appeal under consideration and decide if there has been a violation. If, in the opinion of the (SCFAB), the facts indicate a violation by the participant of the code of conduct, the consequences will stand. If, in the opinion of the (SCFAB), there is no violation, the participant will be reinstated. Notification of the (SCFAB) decision will be made to the participant by registered mail within five (5) school days of the appeals meeting.

C. If the participant and/or parents/guardians are not satisfied with the findings of the hearings, a second hearing may be requested before the Administration. The activities director must receive the written request within five (5) school days of the mailing of the outcome of the (SCFAB) hearing.

D. After an appeal to be heard before Administration has been received, a date for a hearing will be established by the principal. This date will be set no later than five (5) school days

after the receipt of the written appeal of the participant and the parents/guardians. Present in the hearing, in addition to the activities director, Principal, and/or the Superintendent of schools, shall be the student, parents/ guardians and, if a rule relating to a specific activity is involved, the head coach/advisor of that activity.

E. The participant will be provided with an opportunity to testify and present other evidence at the hearing. Proceedings of the hearing, including the decision, will be put in writing and mailed to the parents/guardians within five (5) school days of the hearing.

F. Students will **NOT** be eligible to participate while appealing to the Activity Board.

ST. CROIX FALLS ACTIVITY BOARD

The purpose of the St. Croix Falls Activity Board is to insure that participants are treated fairly and are following the code of conduct. The Activity Board is the first step of the due process procedure in appealing a code violation. The Activity Board consists of a minimum of eight middle and/or high school co-curricular coaches/advisors of the next season. (i.e.: If the infraction occurs in the fall, the Board will consist of winter activity coaches/advisors).

ADDITIONAL ENFORCEMENT

It shall be the coach/advisor's prerogative to suspend any student from a squad whom they consider to be a demoralizing influence or a detriment to the objective of that activity. If such a request is initiated by the coach/advisor, approval by the principal and activities director is necessary for any suspension or in season cut to take place.

Clarifications:

* Length of season will be determined by contest DATES (including 1st round of regionals). Maximum number of contest dates is dictated by the WIAA.

*All levels of regional competition will be considered one contest date. As dictated by the WIAA, an athlete who is ineligible for regionals is ineligible for the entire tournament season.

*If a violation occurs at the end of a season, the remainder of contest dates to be served will be applied to the next season of participation provided the student finishes the activity in good standing.

*Violation accumulation will not carry over from middle school to high school.

*All suspensions must be served before continuing in activities.

AGE OF MAJORITY DISCLAIMER

St. Croix Falls Schools is aware that a percentage of the student athletes will have reached the age of majority. There is no attempt to deny these students their constitutional rights. However, in order to maintain consistency in our athletic programs, we shall enforce the rules and regulations of this Activities Code for all students regardless of age.

ST. CROIX FALLS SCHOOLS

Appeal Form for Reinstatement

This form is to be submitted to the Principal and/or Activities Director.

I _____ do submit this appeal to be reinstated on
_____ team activity
_____ sport or activity

Using the back of this form explain your rational for reinstatement.

The following people will speak on my behalf to the Appeal Board:

1. _____
2. _____
3. _____

Signed: _____
(Person appealing)

Meeting Date: (to be filled out by the Principal or Activities Director).

Date: _____

Time: _____

Place: _____

Appeal Board Members:

PLEASE RETURN THIS SIGNED SHEET TO YOUR COACH

PARENT/ STUDENT PARTICIPATION CODE AGREEMENT

I have read the Student Activity Code of St. Croix Falls School District. I understand that violation of the WIAA, MSHSL, or St. Croix Falls School regulations will result in action as prescribed. Furthermore, any act in violation of the activity code that occurs outside of the school setting that is brought to the attention of school authorities, will be prosecuted under the activity code due process. Further, we understand that participation in school-sponsored activities is a privilege and that all such participation is voluntary. We are aware that playing or practicing to play/participate in any activity can be dangerous, involving risk of injury. We understand that the participant as a matter of participating assumes some risk. We further understand that some of these activities involve even greater risk of injury than others and that such injuries can be permanently disabling, crippling, or fatal. Because of the dangers of participating in such activities we recognize the importance of following the coach's/advisor's instruction regarding playing techniques, training, and other rules, etc. and agree to obey such instruction.

Participation in sports increases the possibilities of coming in contact with the blood and body fluids of other people. At the present time, Hepatitis B and HIV are of the most concern for disease transmission. Student athletes should avoid assisting in any body fluid spills clean up. If blood is splashed in the eyes, nose, mouth or any open wounds, flush the area with water immediately and talk to your coach/advisor about the occurrence. If you have concerns, we suggest you consult your physician.

I further agree to abide by all rules and regulations set down by my individual coach/advisor and the activities director. I agree to assume full responsibility for all equipment issued to me, and to confine the use of that equipment to practice, games, or meets. I will further agree to pay for any and all equipment that I may lose, misplace, or damage through carelessness or intent.

Student's Grade

Date of Birth

Student's Name (print)

Student's Signature

As parent or guardian of the above signatory participant, I acknowledge that I have reviewed the Student Activity Code and understand the rules and regulations set forth for participants in St. Croix Falls Schools and give my son/daughter permission to participate under those conditions.

Parent or Legal Guardian Signature

Date_____

*THE SCHOOL DISTRICT OF ST. CROIX FALLS AND ITS EMPLOYEES DO NOT ENDORSE
OR SUPPORT THE USE OF PERFORMANCE-ENHANCING SUBSTANCES.*

EMERGENCY CARE PERMISSION

Student's Name _____

DOB _____ GR _____

Father's Name _____

Mother's Name _____

Cell Phone _____

Cell Phone _____

Email _____

Email _____

Home Phone _____

Home Phone _____

Address _____

Address _____

Student's Main Hospital _____

Student's Doctor _____

Student's Dentist _____

Doctor Phone _____

Dentist Phone _____

List any allergies or health concerns your child may have: _____

List any medications your child takes at home either daily or occasionally. _____

Student must have written permission and medicine must be in the original container. Prescriptions must have physician's written orders to be given at school. Example: Inhaler

To the extent health care services are provided to my minor child consistent with this comment, I agree to waive indemnify, and hold the facility, its employees, agents, and representatives harmless from any claim of failure to first obtain my permission to examine or treat my minor child. I hereby consent to allow any clinic and/or hospital, its staff, trainers, physicians, and surgeons to provide medical services to my minor child whose name is _____.

Medical Insurance Company: _____ Insurance Policy Number: _____

This consent is

() limited to emergency services only, under circumstances where the medical facility has been unable, in the exercise of due diligence or because of the nature of the emergency, to contact me or to contact me quickly enough to otherwise obtain my consent.

() a general consent is intended to allow the medical facility to examine or treat my minor child without first obtaining any additional consent.

Parent/Guardian Signature _____ Date _____

I have read the above statements and my signature and the date on this card are with full knowledge of the information in that statement.