

RETURNING STUDENT

ONLINE REGISTRATION INSTRUCTIONS

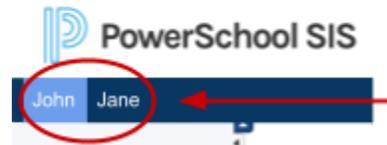
1. Go to <https://stcroixfalls.powerschool.com/public/>. This will take you to the parent portal sign-in screen. Please sign in to your account*.

* *If you have NOT created an account before, please follow the directions at:*
<https://parentaccess.scfschools.com/PowerSchool>.

Sign In Tips:

If you forget your password, try the “Forgot Username or Password” link on the website; otherwise, contact your child's building office.

2. Names of students linked to your account will be listed in the top left corner of the page. Click the name of the student you want to register.



3. Click the “Forms” icon in the “Navigation” menu.



4. Click on the Student Demographics form to start the registration process.

A. Ecollect Demographics

1. Student Demographics

5. Verify that the information entered is correct, or answer every question with a red star. Click Submit to advance to the next page.



6. Continue through each form until all visible forms are either pending or completed. If you have multiple students, forms must be completed for each student.
7. You can view/pay existing school fees by clicking the “balance” navigation icon. Cash or checks can also be accepted in person in your child’s building office.

Thank you for completing the online registration process. Please submit any additional documents for registration in your child’s building office.